

EMPLOYMENT OPPORTUNITY

Sec More Investment Limited is a legal private company based in United Republic of Tanzania, having its head quarter in Dar es salaam.

Sec more investment execute its project as Electrical contractor, Mechanical contractor and Civil contractor. Sec more investment operates in Mining sector, Chemical industries, Textile industries. various Power Plants, Agricultural sectors, Processing Industries, Construction Industry etc.

Sec More Investment Limited is seeking qualified, competent and motivated professionals to join its team. Applications are invited from suitably qualified and experienced candidates for the following positions:

1. QUANTITY SURVEYOR – 1 POST

Job purpose

To manage and control project costs, prepare estimates and bills of quantities, monitor project expenditure, and provide professional quantity surveying services throughout the project lifecycle.

Key Responsibilities

- Prepare Bills of Quantities (BoQs), cost estimates and tender documents.
- Quantity Calculation & Cost Estimation: Accurately calculate quantities for steel structures and all sub-items of a building based on construction drawings; provide precise data support for project tendering, budgeting, and cost control.
- Conduct quantity take-offs and cost analysis.
- Prepare valuations, payment certificates and variation assessments.
- Monitor project costs against approved budgets.
- Review contractors' claims and assess variations.
- Assist in tender evaluation and contract administration.
- Conduct site measurements and verify completed works.
- Prepare cost reports and provide advice on project expenditure.
- Maintain proper records of project costs and documentation.
- Perform any other duties related to the position as assigned.

SEC MORE INVESTMENT LIMITED

P.O. BOX 31421 Dar Es Salaam – Tanzania, Mobile: 0752667789 / 0769006778/0655569053

Web: www.sec.co.tz E-mail: md@sec.co.tz | operations@sec.co.tz

Minimum Requirements

- Bachelor's Degree in Quantity Surveying, Construction Management or related field.
- At least **3 years' experience in engineering/construction projects**.
- Relevant professional registration/membership will be an added advantage.
- Good knowledge of construction contracts, cost estimation and project cost control.
- Good communication, analytical and reporting skills.
- Computer literacy, particularly MS Excel and relevant quantity surveying software.

2. MECHANICAL ENGINEER – 1 POST

Job purpose

To provide mechanical engineering expertise in the planning, design, installation, supervision, maintenance and execution of mechanical works within company projects.

Key Responsibilities

- Prepare and review mechanical designs, drawings and specifications.
- Supervise mechanical installation and construction works.
- Inspect mechanical works to ensure compliance with approved designs and specifications.
- Coordinate with civil, electrical and other engineering teams.
- Monitor contractors' performance and progress.
- Conduct inspections, testing and commissioning of mechanical systems.
- Identify technical problems and recommend appropriate solutions.
- Ensure compliance with applicable engineering, safety and quality requirements.
- Prepare technical reports and project documentation.
- Perform other duties as assigned by management.

Minimum Requirements

- Bachelor's Degree in Mechanical Engineering, Electro mechanical Engineering or equivalent.
- At least **2 years of industrial experience**
- Registration with the relevant professional engineering body.
- Relevant experience in construction/engineering projects will be an added advantage.
- Knowledge of engineering standards, drawings and project supervision.
- Strong analytical, problem-solving and communication skills.
- Computer literacy and proficiency in relevant engineering software.

3. CIVIL ENGINEER – 1 POST

Job purpose

To provide professional civil engineering services in the planning, design, supervision and execution of construction projects while ensuring compliance with approved standards, specifications, quality and safety requirements.

Key Responsibilities

- Supervise civil and construction works at project sites.
- Review drawings, designs, specifications and construction methodologies.
- Monitor project progress and ensure works are executed according to approved plans.
- Conduct site inspections and measurements.
- Coordinate contractors, consultants and other project stakeholders.
- Monitor quality of materials and workmanship.
- Assist in preparation of project reports, schedules and documentation.
- Identify construction challenges and recommend practical solutions.
- Ensure compliance with applicable construction, safety and environmental requirements.
- Perform any other duties assigned by management.

Minimum Requirements

- Bachelor's Degree in Civil Engineering or equivalent.
- At least **2 years' experience in the construction industry**.
- Registration with the relevant professional engineering body.
- Experience in site supervision and construction project management.
- Ability to read and interpret engineering drawings.
- Strong communication, analytical and problem-solving skills.
- Computer literacy and knowledge of relevant engineering software.

4. SALES ENGINEER – 1 POST

Job purpose

To drive the company's sales growth by identifying business opportunities, developing client relationships, promoting engineering products and services, and providing appropriate technical solutions to customers.

Key Responsibilities

- Identify and develop new business and sales opportunities.
- Promote and sell the company's engineering products and services.
- Develop and maintain strong relationships with existing and prospective clients.
- Understand customer requirements and recommend appropriate technical solutions.
- Prepare and present technical and commercial proposals, quotations and presentations.
- Conduct client visits, product demonstrations and technical discussions.
- Follow up on quotations, tenders and sales leads to convert opportunities into business.
- Monitor market trends, competitors and customer needs.
- Coordinate with engineering, procurement and project teams to ensure effective delivery of solutions.
- Achieve agreed sales targets and prepare regular sales reports.
- Perform any other duties assigned by management.

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Minimum Requirements

- Bachelor's Degree in Mechanical Engineering, Chemical Engineering, Industrial Engineering, Engineering Management, or any other relevant engineering discipline.
- At least 3 years of experience in sales within engineering firms or a technical/engineering-related environment.
- Proven experience in business development, technical sales or solution selling.
- Strong understanding of engineering products, services and technical solutions.
- Excellent communication, negotiation and presentation skills.
- Strong customer relationship management and business development skills.
- Ability to prepare technical and commercial proposals.
- Computer literacy and proficiency in MS Office applications.
- Ability to work independently, meet sales targets and work effectively in a team

MODE OF APPLICATIONS

Applicants must attach copies of academic certificates, an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers

All applications should be submitted to below email address and must be submitted before 23rd October 2026.

Only shortlisted candidates will be informed on the date of interview

hr@sec.co.tz